



The Villages Amateur Radio Club Minutes for February 2020

These minutes are the board-approved record of The Villages Amateur Radio Club's expenditures of club funds, property transactions, contractual agreements and proceedings involving membership votes since the last General Membership meeting. The current club property inventory and financial report can be found on the club's website.

February 6, 2020 Board Meeting

Officers present: President George Briggs, K2DM, Vice President Sam Brown, KB8SB, and Treasurer Bruce Cusanelli, WA1UTQ. A Board Meeting Quorum (3 of 5 officers) was present. Rich Erlichman, ND4G, also attended.

K2DM announced that Echolink was back up and running after being relocated to his and K4ZDM's shack in Wildwood.

The Board reviewed the processes for the raffle of one of the club's laptops and for the silent auction of donated and excess club equipment at the February general membership meeting.

The Board discussed the processes for the election of officers and for voting on proposed changes to the club's Constitution and Bylaws at the February meeting.

Brad, KN9B, provided an update on license classes to the Board in advance. Classes for all three license levels are in progress and running well.

K2DM reported that enough club members have volunteered to help out at the MS Walk in March.

The Board agreed to solicit a volunteer chairperson for Radio Rodeo at the February meeting.

ND4G informed the Board that it would cost \$83 for a year if we want to renew the Punchbowl application. We agreed that Punchbowl helped organize our holiday party in December, so it was unanimously agreed to renew. Rich will make that happen.

The Board decided to defer ordering lettering for the two canopies that the club recently purchased.

At WA1UTQ's request, the Board discussed the balance in the club's treasury. Bruce pointed out that TVARC has about \$2700 fixed expenses each year, so the Board agreed to hold expenditures that would bring the balance below \$3000.

The Board agreed not to increase dues or cancel the storage locker at this time.

The Board also agreed not to obtain either a credit card or a debit card.

The Board discussed purging the club roster of any member who has not paid annual dues by May 1. The cutoff date for paying dues is December 31, so the May 1 date is, in essence, a grace period. K2DM will put out a notice on the reflector about this.

As proposed by WA1UTQ, the Board discussed relocating Field Day to a Regional Recreation Center. Before traveling down this path, the club needs to know whether the Sheriff's Department is willing to deliver the Emergency Services trailer to a location different from the Annex. George will provide a contact name to Bruce who will investigate.

WA1UTQ will check with W4GOR regarding TVARC's attendance at this year's Hurricane Expo.

February 20, 2020 General Membership Meeting

86 of 220 total members signed in as being present for the meeting. This included 7 new members. There was a quorum (25%) to conduct business.

Officers present: President George Briggs, K2DM, Vice President Sam Brown, KB8SB, Secretary Frank Molloy, KA1AF, Treasurer Bruce Cusanelli, WA1UTQ, Member at Large John Ellis, NP2B.

Prior to the start of the meeting, the silent auction was successfully completed.

George informed the members that Echolink was up and running at "The Land" (property owned by George, K2DM and Karen, K4ZDM). George also thanked Ed, W8APE, for hosting Echolink the past few years..

George also announced that he will chair the MS Walk event, scheduled for March 14. Chair people are still required for the Radio Rodeo in April and the Hurricane Expo in May.

Sam, KB8SB, reported that Wayne Brown, N4FP would be making a presentation on Log Book of The World at the March meeting.

Frank, KA1AF, provided a brief summary on the results of the February Board meeting.

Bruce, WA1UTQ, then summarized the financial status for the end of Jan 2020. He then reported that the club repeaters were up and running with no issues.

Rich, ND4G, updated the members on the TVARC website.

Brad, KN9B, provided a summary report on the status on the license classes. He thanked the present instructors for a job well done. Brad also noted that he needs a lead instructor for the Technician license class, and the General license class.

Pete, K2PS, provided an update on the DXCC Mixed, DXCC FT4/8 and WAS standings for the club members residing in The Villages. He also updated the membership on the significant DXpeditions and Contests coming in Feb and Mar 2020.

After a summary and discussion on the proposed changes to the Constitution and By-Laws, a vote was taken. The proposed changes were passed unanimously. The updated documents are attached to this document and will be posted on the club website.

George, K2DM, then provided a list of the members running for TVARC officers and asked if anyone else would like to run. Nobody came forward and the slate was closed. The membership then voted unanimously to approve the new officers. The new officers are listed here:

President	George Briggs, K2DM
Vice President	Mark Graybill, W8BIT
Secretary	Bob Schwer, K3ZGA
Treasurer	Bruce Cusanelli, WA1UTQ
Member-At-Large	John Ellis, NP2B

The business meeting was then closed.

After a brief recess, the Montserrat DXpedition team then provided a scintillating presentation on their efforts in the recent CQWW DX Contest from Montserrat.

Posted by KA1AF, Secretary



By-Laws of The Villages Amateur Radio Club

Approved February 20, 2020

I. Board Meetings

1. The Board shall consist of the President, Vice-President, Secretary, Treasurer and Board Member At Large.
2. The Board shall hold regular meetings monthly. Additional meetings may be held at any time when the majority of Officers deem it necessary.
3. A majority of Officers constitutes a quorum for a Board Meeting. In absence of a quorum, no action shall be taken except to adjourn the meeting.
4. Passage of a motion requires a simple majority.
5. Any expenditure of TVARC funds, property transaction or contractual agreement must be approved by the Board. A simple majority is required for approval.
6. Vacancies shall be filled by a majority vote of the Board members to fill the remainder of the term of the position vacated.

II. General Membership Meetings

1. General Membership Meetings shall be held monthly. Additional meetings may be held at any time when the majority of Officers deem it necessary.
2. Notice of issues requiring membership votes shall be made at least one meeting before the vote is to be taken.
 - a. Advance notice for membership votes may be waived by a two-thirds vote of the membership present.
 - b. Twenty-five percent of the membership constitutes a quorum for issues requiring membership vote.
 - c. Note: The simple majority required to pass an issue is different from the 75% vote required to pass an amendment as outlined in the Constitution, Article V.

III. Dues

1. The annual membership dues shall be \$12.00 per person, due at the first meeting attended after January 1st, and shall cover the period from January 1st through December 31st of that year.

2. New members joining and paying the membership dues after July 31st shall be considered paid for the current year as well as the following year.
3. Any member who is in arrears of dues after December 31st shall be dropped from membership and from the club reflector (if they had joined the reflector).
4. Dues cannot be reimbursed or prorated.



Constitution of The Villages Amateur Radio Club

Approved February 20, 2020

Preamble: The name of this club is The Villages Amateur Radio Club, referred to herein as TVARC. The purpose of this not-for-profit club is to provide a means for the members to advance the common interest in the science of Amateur Radio and to support The Villages community through public service.

Article I. Membership

1. Any person interested in Amateur Radio communications is eligible to apply for membership.
2. Guests of TVARC members may participate in any TVARC activity. TVARC members will be given first consideration over guests to participate in TVARC events.

Article II. Officers

1. Officers must be FCC licensed Amateur Radio Operators, current TVARC members, current ARRL members and residents of The Villages.
2. The officers shall consist of a President, Vice-President, Secretary, Treasurer and Board Member at Large.
3. The officers shall serve without pay.
4. Officers shall be elected during TVARC's February General Membership Meeting by a majority vote of the membership present. The term of office begins at the close of the meeting in which the election was held. The outgoing officers are responsible for posting the minutes of that meeting.
5. Officers shall serve approximately a one-year term ending at the close of the meeting in which the next election is held.

Article III. Duties of the Officers

1. President
 - a. The President shall preside at all meetings and perform other duties as associated with the office.
 - b. The President may appoint standing and ad hoc chairperson(s) as needed for terms within the duration of the President's term in office.

- c. The President shall request nominations for Officers during the November and January General Membership Meetings. Candidates nominated for Officers shall be presented during TVARC's January General Membership Meeting. Candidates may address the membership during TVARC's January General Membership Meeting.
 - d. The President shall assume the duties of the Treasurer on an interim basis, until a replacement Treasurer is elected, if the Treasurer is not able to perform their duties for any reason.
 2. Vice-President
 - a. The Vice-President shall perform any duties assigned by the President.
 - b. The Vice-President shall assume the duties of the President on an interim basis, until a replacement President is elected, if the President is not able to perform their duties for any reason.
 3. Secretary
 - a. The Secretary shall record the minutes of Board Meetings.
 - b. The Secretary shall record the minutes of General Membership Meeting proceedings.
 - c. The Secretary shall make the minutes available to the membership on the club's website for at least one year.
 - d. The Secretary shall place copies of the minutes in storage where they can be maintained for at least five years
 - e. The Secretary shall record and present to the membership any motions passed since the last General Membership meeting.
 - f. The Secretary shall assume the duties of the Vice-President on an interim basis, until a replacement Vice-President is elected, if the Vice-President is not able to perform their duties for any reason.
 4. Treasurer
 - a. The Treasurer shall maintain records of TVARC's income, expenditures and property.
 - b. The Treasurer shall prepare monthly financial reports and make the reports available to members on the club's website for at least one year.
 - c. The Treasurer shall place copies of the monthly financial reports and all related transactions in storage where they can be maintained for at least five years.
 - d. The Treasurer shall present to the membership a synopsis of financial transactions since the last General Membership Meeting.
 - e. The Treasurer shall assume the duties of the Secretary on an interim basis, until a replacement Secretary is elected, if the Secretary is not able to perform their duties for any reason.
 5. Board Member At Large
 - a. The Board Member At Large shall perform those duties assigned by the President.

Article IV. Censure / Expulsion

1. Members can be censured or expelled for any violation of The Villages CDD Recreation Department code of conduct, fiduciary misconduct or any action that constitutes a criminal act.
2. Censure is public reprimand of an individual for their actions.
3. Expulsion is the removal of an individual from any office held and club membership for a period of three (3) years.
4. Censure or expulsion may be proposed by any member at a General Membership Meeting by stating the specifics of the misconduct in a motion. The motion must include who was a party to the misconduct, the specific nature of the misconduct, when it occurred and any other relevant information. The member must be able to supply evidence to support the accusation.
5. If the motion is seconded and approved by a majority vote of the members present, it shall constitute notice of issues requiring a membership vote and notice to the accused.
6. At the next General Membership Meeting, the accused will be allowed to appear and present a defense before the members in attendance, prior to the vote to censure or expel.
7. The accused is censured or expelled by a majority vote of the members present at the meeting.

Article V. Amendments

1. Proposed amendments to the Constitution must be presented, in writing, to the club Secretary at any General Membership Meeting.
2. The proposed amendment(s) will be read to the members present at that meeting.
3. The text of the proposed amendment(s) shall be included in the minutes of the meeting for members who were not present.
4. At the following General Membership Meeting, the proposed amendment(s) shall be read a second time, followed by open discussion.
5. After members have had an opportunity to voice their positions on the proposed amendment(s), a vote will be taken.
6. If there are multiple proposed amendments, each is to be voted on separately.
7. Passage of a proposed amendment requires an affirmative vote of three-fourths (75%) of the members present.

Article VI. Dissolution

1. The process for dissolution is the same as the process for making any amendment to the Constitution as detailed in Article V.

2. Upon the dissolution of TVARC, the remaining Officer(s) shall, after paying or making provisions for the payment of all of the liabilities of TVARC, dispose of all of the assets of TVARC and donate the proceeds to the American Radio Relay League.