



The Villages Amateur Radio Club Minutes for October 2019

These minutes are the board-approved record of The Villages Amateur Radio Club's expenditures of club funds, property transactions, contractual agreements and proceedings involving membership votes since the last General Membership meeting. The current club property inventory and financial report can be found on the club's website.

October 1, 2019 Board Meeting

Officers present: President George Briggs, K2DM, Vice President Sam Brown, KB8SB, Treasurer Bruce Cusanelli, WA1UTQ, and Member at Large John Ellis, NP2B. A Board Meeting Quorum (4 of 5 officers) was present. Brad Castelli, KN9B, also attended.

George noted that he will not attend the November club meeting. Sam will preside at that meeting in George's absence.

Sam pointed out that an election will be held soon for the Director of the ARRL Southeastern Division. There are two candidates running for the position. It was agreed that TVARC will not endorse either candidate, but George will make each candidate's position statement available to the club membership.

Sam reported the results of his search for a canopy that would provide shade for our ambassadors during our outdoor activities. The Board agreed with his recommendation and authorized \$195.00 for Sam to purchase the canopy.

The Board welcomed Brad Castelli back to the club and expressed our pleasure that he has volunteered to coordinate our license classes. Brad's first effort was to try to quickly reschedule the Technician Class that had been cancelled, but there was not sufficient interest among the students who had signed up for the original class. He will work toward getting a new Technician Class scheduled for January, by which time he anticipates being able to announce dates for the next General Class and Extra Class sessions. A General Class session begins October 7 with the exam on October 30. This class was arranged, and will be taught by, Cal Fuhrman.

George pointed out that he had not purged the reflector of members whose dues had lapsed. He and Bruce will work together to create a list, and any non-members will be removed from the reflector.

Bruce reported on the preliminary financials. Due to the early date of this Board meeting, the bank statement for this month was not received as of the meeting. Detailed financials will, as always, be presented at the General Membership Meeting.

The Board has completed drafting a revised Constitution and By-Laws. We agreed to begin the process of presenting them to the membership at the October meeting for a vote at the November meeting.

October 17, 2019 General Membership Meeting

69 of 193 total members signed in as being present for the meeting. This included 5 new members. There was a quorum (25%) to conduct business.

Officers present: President George Briggs, K2DM, Vice President Sam Brown, KB8SB, Secretary Frank Molloy, KA1AF, Treasurer Bruce Cusanelli, WA1UTQ, Member at Large John Ellis, NP2B.

K2DM described a project initiated by the Board to revise the Club's Constitution and By-Laws. The presentation included a list of the Committee tasked with reviewing and recommending updates to these documents. His presentation also provided an outline of the major changes being proposed. Copies of the revised documents were made available to all members present. A digital PDF copy is also attached to and included as a part of these minutes.

The process of reviewing, discussing and voting on the proposed changes to the TVARC By-Laws and Constitution will be conducted during the November meeting, assuming there is a quorum present.

KB8SB spoke briefly about upcoming programs. As always, suggestions for programs are welcome. In addition, Sam presented a picture of the canopy purchased by the club for use during club events.

A synopsis of financial transactions since the last General Membership meeting was presented by WA1UTQ. Bruce also gave a report on the status of the club's repeaters.

Pete Stafford, K2PS, provided an overview of the status of the TVARC DXCC and WAS tracking as well as an update on upcoming contests and DXpeditions.

Frank Molloy, KA1AF, gave a brief presentation on the "Villages Spotting Network". He explained the process and how it worked well for hams residing in The Villages.

Issues requiring membership votes did not occur during this meeting.

The evening's program was a presentation by Pete Stafford, K2PS, on "Contesting and Operating From The Villages". The presentation was well received by the club members.

Board Minutes Posted by K2DM on behalf of KA1AF, Secretary.

Meeting Minutes Posted by KA1AF, Secretary.



By-Laws of The Villages Amateur Radio Club
DRAFT of Proposed Changes October 2, 2019

I. Board Meetings

1. The Board shall consist of the President, Vice-President, Secretary, Treasurer and Board Member At Large.
2. The Board shall hold regular meetings monthly. Additional meetings may be held at any time when the majority of Officers deem it necessary.
3. A majority of Officers constitutes a quorum for a Board Meeting. In absence of a quorum, no action shall be taken except to adjourn the meeting.
4. Passage of a motion requires a simple majority.
5. Any expenditure of TVARC funds, property transaction or contractual agreement must be approved by the Board. A simple majority is required for approval.
6. Vacancies shall be filled by a majority vote of the Board members to fill the remainder of the term of the position vacated.

II. General Membership Meetings

1. General Membership Meetings shall be held monthly. Additional meetings may be held at any time when the majority of Officers deem it necessary.
2. Notice of issues requiring membership votes shall be made at least one meeting before the vote is to be taken.
 - a. Advance notice for membership votes may be waived by a two-thirds vote of the membership present.
 - b. There is no minimum requirement of attendance for issues requiring membership vote. A simple majority of the members present at the meeting in which the issue is voted on is sufficient for passage.
 - c. Note: The simple majority required to pass an issue is different from the 75% vote required to pass an amendment as outlined in the Constitution, Article V.

III. Dues

1. The annual membership dues shall be \$12.00 per person, due at the first meeting attended after January 1st, and shall cover the period from January 1st through December 31st of that year.

2. New members joining and paying the membership dues after July 31st shall be considered paid for the current year as well as the following year.
3. Any member who is in arrears of dues after December 31st shall be dropped from membership and from the club reflector (if they had joined the reflector).
4. Dues cannot be reimbursed or prorated.



Constitution of The Villages Amateur Radio Club
DRAFT of Proposed Changes October 2, 2019

Preamble: The name of this club is The Villages Amateur Radio Club, referred to herein as TVARC. The purpose of this not-for-profit club is to provide a means for the members to advance the common interest in the science of Amateur Radio and to support The Villages community through public service.

Article I. Membership

1. Any person interested in Amateur Radio communications is eligible to apply for membership.
2. Guests of TVARC members may participate in any TVARC activity. TVARC members will be given first consideration over guests to participate in TVARC events.

Article II. Officers

1. Officers must be FCC licensed Amateur Radio Operators, current TVARC members, current ARRL members and residents of The Villages.
2. The officers shall consist of a President, Vice-President, Secretary, Treasurer and Board Member at Large.
3. The officers shall serve without pay.
4. Officers shall be elected during TVARC's February General Membership Meeting by a majority vote of the membership present. The term of office begins at the close of the meeting in which the election was held. The outgoing officers are responsible for posting the minutes of that meeting.
5. Officers shall serve approximately a one-year term ending at the close of the meeting in which the next election is held.

Article III. Duties of the Officers

1. President
 - a. The President shall preside at all meetings and perform other duties as associated with the office.
 - b. The President may appoint standing and ad hoc chairperson(s) as needed for terms within the duration of the President's term in office.

- c. The President shall request nominations for Officers during the November and January General Membership Meetings. Candidates nominated for Officers shall be presented during TVARC's January General Membership Meeting. Candidates may address the membership during TVARC's January General Membership Meeting.
 - d. The President shall assume the duties of the Treasurer on an interim basis, until a replacement Treasurer is elected, if the Treasurer is not able to perform their duties for any reason.
2. Vice-President
 - a. The Vice-President shall perform any duties assigned by the President.
 - b. The Vice-President shall assume the duties of the President on an interim basis, until a replacement President is elected, if the President is not able to perform their duties for any reason.
3. Secretary
 - a. The Secretary shall record the minutes of Board Meetings.
 - b. The Secretary shall record the minutes of General Membership Meeting proceedings.
 - c. The Secretary shall make the minutes available to the membership on the club's website for at least one year.
 - d. The Secretary shall place copies of the minutes in storage where they can be maintained for at least five years
 - e. The Secretary shall record and present to the membership any motions passed since the last General Membership meeting.
 - f. The Secretary shall assume the duties of the Vice-President on an interim basis, until a replacement Vice-President is elected, if the Vice-President is not able to perform their duties for any reason.
4. Treasurer
 - a. The Treasurer shall maintain records of TVARC's income, expenditures and property.
 - b. The Treasurer shall prepare monthly financial reports and make the reports available to members on the club's website for at least one year.
 - c. The Treasurer shall place copies of the monthly financial reports and all related transactions in storage where they can be maintained for at least five years.
 - d. The Treasurer shall present to the membership a synopsis of financial transactions since the last General Membership Meeting.
 - e. The Treasurer shall assume the duties of the Secretary on an interim basis, until a replacement Secretary is elected, if the Secretary is not able to perform their duties for any reason.
5. Board Member At Large
 - a. The Board Member At Large shall perform those duties assigned by the President.

Article IV. Censure / Expulsion

1. Members can be censured or expelled for any violation of The Villages CDD Recreation Department code of conduct, fiduciary misconduct or any action that constitutes a criminal act.
2. Censure is public reprimand of an individual for their actions.
3. Expulsion is the removal of an individual from any office held and club membership for a period of three (3) years.
4. Censure or expulsion may be proposed by any member at a General Membership Meeting by stating the specifics of the misconduct in a motion. The motion must include who was a party to the misconduct, the specific nature of the misconduct, when it occurred and any other relevant information. The member must be able to supply evidence to support the accusation.
5. If the motion is seconded and approved by a majority vote of the members present, it shall constitute notice of issues requiring a membership vote and notice to the accused.
6. At the next General Membership Meeting, the accused will be allowed to appear and present a defense before the members in attendance, prior to the vote to censure or expel.
7. The accused is censured or expelled by a majority vote of the members present at the meeting.

Article V. Amendments

1. Proposed amendments to the Constitution must be presented, in writing, to the club Secretary at any General Membership Meeting.
2. The proposed amendment(s) will be read to the members present at that meeting.
3. The text of the proposed amendment(s) shall be included in the minutes of the meeting for members who were not present.
4. At the following General Membership Meeting, the proposed amendment(s) shall be read a second time, followed by open discussion.
5. After members have had an opportunity to voice their positions on the proposed amendment(s), a vote will be taken.
6. If there are multiple proposed amendments, each is to be voted on separately.
7. Passage of a proposed amendment requires an affirmative vote of three-fourths (75%) of the members present.

Article VI. Dissolution

1. The process for dissolution is the same as the process for making any amendment to the Constitution as detailed in Article V.

2. Upon the dissolution of TVARC, the remaining Officer(s) shall, after paying or making provisions for the payment of all of the liabilities of TVARC, dispose of all of the assets of TVARC and donate the proceeds to the American Radio Relay League.